

**CABINET**

2 November 2020

Minutes of the Cabinet meeting held remotely on Monday 2 November 2020 at 6:30pm.

Committee Members present: Councillors D.B. Oliver (Leader), C.A. Bayliss, J.H.F. Brewerton, T.J.C. Byrne, K.P. Dixon, K.M. Field, S.M. Prochak (MBE) (Deputy Leader), H.L. Timpe and J. Vine-Hall.

Other Members present: Councillors J. Barnes, C.A. Clark, S.J. Coleman, Mrs V. Cook, P.C. Courtel (in part), G.C. Curtis, B.J. Drayson, A.E. Ganly, K.M. Harmer, Mrs. E.M. Kirby-Green, C.A. Madeley, C.R. Maynard, M. Mooney (in part), P.N. Osborne and G.F. Stevens.

Advisory Officers in attendance: Chief Executive, Assistant Director Resources, Head of Acquisitions, Transformation and Regeneration, Head of Housing and Community, Head of Strategy and Planning, Finance Manager (in part) and Democratic Services Officer.

Also Present: 54 members of the public via the YouTube live broadcast.

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Publication Date: 5 November 2020

The decisions made under PART II will come into force on 13 November 2020 unless they have been subject to the call-in procedure.

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CB20/60. **MINUTES**

(1)

The Chairman was authorised to sign the minutes of the meeting held on 9 October 2020 at a later date as a correct record of the proceedings.

CB20/61. **APOLOGIES FOR ABSENCE**

(2)

There were no apologies for absence.

CB20/62. **DISCLOSURE OF INTERESTS**

(5)

Declarations of interest were made by Councillors in the Minutes as indicated below:

Bayliss                      Agenda Item 7 – Personal and Prejudicial Interest as a sponsor of Light-Up Bexhill.

Brewerton                  Agenda Item 8 – Personal Interest as two of her children were buried in Bexhill Cemetery.

Byrne	Agenda Item 7 – Personal and Prejudicial Interest as a Director of Light-Up Bexhill Community Interest Company.
Dixon	Agenda Item 7 – Personal Interest as a member of Battle Marketing Group.
Drayson	Agenda Item 7 – Personal and Prejudicial Interest as Treasurer of Light-Up Bexhill Community Interest Company.
Field	Agenda Item 10 and 11 – Personal Interest as a Member of East Sussex County Council.
Maynard	Agenda Items 10 and 11 – Personal Interest as an Executive Member of East Sussex County Council.
Timpe	Agenda Item 7 – Personal and Prejudicial Interest as a Director of Light-Up Bexhill Community Interest Company.
Vine-Hall	Agenda Item 9 – Personal Interest as he co-ordinated Rother Neighbourhood Plan Forum.

Councillor Bayliss advised and confirmed that the Cabinet minutes of 27 July 2020 had been amended, as her declaration of interest regarding Agenda Item 17 Discretionary Business Grants Scheme had been recorded incorrectly.

Councillor Brewerton also requested that the Cabinet minutes of 27 July 2020 be amended to correctly reflect her declaration of interest regarding Agenda Item 17 Discretionary Business Grants Scheme, as it had been recorded incorrectly.

**PART I – RECOMMENDATIONS TO COUNCIL** – not subject to call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

CB20/63. **MEDIUM TERM FINANCIAL PLAN 2021-22 TO 2025-26**  
(6)

Cabinet received and considered the report of the Assistant Director Resources on the Council’s Medium Term Financial Plan (MTFP) 2021/22 to 2025/26. The MTFP set the financial framework for the next five years and would be modified as the financial situation of the Council changed during that period. The following salient points were noted:

- Budget Process: The Council followed a three phased budget process. The third phase would commence in January 2021, once the Government settlement had been announced. Any proposed savings would need to be agreed and the Capital Strategy and Revised Capital Programme would be prepared and incorporated into the MTFP.

- **Government Funding:** Since 2010, the Council had seen a substantial fall in income. The Revenue Support Grant ceased in 2019/20. In 2020/21 net business rates income was £3.5m; a reduction of £3.1m. The East Sussex Business Rates Pool enabled the Council to retain a greater share of any business rates growth, as currently only 50% was retained. Members were advised that, in 2021/22, the Government was scheduled to reset how business rates were shared between councils. This could result in a reduction of income in excess of £1m per annum for the Council.
- **News Homes Bonus Grant (NHBG):** The five-year forecast assumed that the NHBG would be reduced so there would be no reliance on this funding.
- **Council Tax:** If Council Tax was increased by 2% (maximum below the referendum rate) then an additional £140,000 of income would be achieved. With the ending of the furlough scheme, it was expected that the number of council tax relief (CTR) claimants would rise. Therefore, it was assumed that the taxbase would fall by 750 Band D equivalent properties in 2021/22 but would improve over the subsequent years to pre-pandemic levels by 2024/25. The additional amount of council tax income raised by 2% would reduce to £70,000. The Anti-Poverty Task and Finish Group had been tasked with considering options regarding the future of the Council's CTR Scheme. Changes to the scheme would not take effect until April 2022, therefore it was proposed that the current scheme be affirmed for 2021/22. The Assistant Director Resources advised that Council Tax and Business Rates reminder letters were being rolled-out to businesses and residents over the next few weeks to those who had not made any contact with the Council. Councillors were urged to encourage businesses / residents who were financially struggling to contact the Council for assistance.
- **Cost Pressures:** It was predicted that the base Revenue Budget would increase by £648,000 for homelessness demands, £190,000 staffing costs based on the current workforce, £51,000 on major service contracts, the impact of COVID-19 across all services including £730,000 on leisure / sport services (De La Warr Pavilion and Freedom Leisure), as well as projects identified within the new Corporate Plan.
- **Cost Saving and Income Generation:** There were five main workstreams designed to deliver the income and savings required to minimise the amount of reserves used to balance the budget over the next five years, namely Business Transformation Programme; Devolvement and Service Prioritisation, Income Generation (Property Investment Strategy and off-street car park income), reduced staffing structure, and shared services.
- **Reserves and General Fund Balance:** The latest financial monitoring suggested an overspend of £1.9m at outturn, reducing Reserves to £12.7m after funding capital expenditure. The current MTFP estimated that £11.5m of reserves would be needed to support the Revenue Budget over the next five years (including £2.3m to support the Capital Programme). By the end of 2025/26 revenue reserves and balances would be approximately £3.5m depending on the final outturn for 2021/22. If business rates growth was reset to the 2020/21 baseline reserves would be completely depleted by 2024/5.

- Capital Programme: Totalled £186m and included £80m for housing development through the Council's new housing company. Investment would increase the Council's exposure to borrowing which would need to be reflected in the Treasury Management Strategy. Through the East Sussex Rough Sleeping Initiative, the Council had received positive feedback that £430,000 of government funding (60% match-funded) would be granted to provide accommodation in Rother during 2020/21. The Council would be required to fund the outstanding 40% capital contribution which equated to £285,000 and could do this from within the £3m already allocated to the Temporary Accommodation project.
- Treasury Management: The level of borrowing was expected to peak at £93m excluding housing development.
- Budget Consultation: Would be held between 1 December 2020 and 31 January 2021. An interim report on the consultation would be reported to the Overview and Scrutiny Committee on 25 January 2021.

Cabinet was supportive of the Council maintaining the current CTR Scheme for 2021/22. Members agreed to maximise the annual increase in Council Tax within the Government's referendum limit, additional NHBG funding be used to reduce the amount of drawdown from reserves, the Council remained part of the East Sussex Business Rate Pool, and delegated authority be granted to the Assistant Director Resources, in consultation with the Cabinet Portfolio Holder for Finance and Performance Management to finalise the consultation wording.

The MTFP highlighted the challenges the Council continued to face due to the reduction in central Government support, the impact of COVID-19 and both lockdown periods. Motivation and reorganisation of resources were required to ensure the Council was focused on delivering the MTFP.

**RECOMMENDED:** That the:

- 1) current Council Tax Reduction Scheme be affirmed and continue for the 2021/22 financial year; and
- 2) Treasury Management Strategy be updated with regard to borrowing as outlined in the report.

**AND**

**\*RESOLVED:** That:

- 1) the financial forecast and proposed way forward be noted.
- 2) Council maintain its policy of maximising the annual increase in Council Tax within the Government's referendum limit;
- 3) any additional funding from New Homes Bonus Grant be used to reduce the amount of reserves being applied to support the Revenue Budget;

- 4) the Assistant Director Resources be authorised to finalise the wording of the consultation literature in conjunction with the Cabinet Portfolio holder for Finance and Performance Management; and
- 5) the Council continues to be part of the East Sussex Business Rate pool in 2021/22 and that the Assistant Director Resources be granted delegated authority to finalise the necessary agreement with the Member authorities in consultation with the Cabinet Portfolio Holder for Finance and Performance Management.

\*The **RESOLVED** parts of this minute are subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

CB20/64.  
(10)

## **ECONOMIC RECOVERY ACTION PLAN**

In June 2020, the Economic Recovery Steering Group was established to consider the impact of COVID-19 on the local economy and agree and recommend a recovery strategy and action plan for Cabinet and full Council approval.

On behalf of Team East Sussex (TES), East Sussex County Council (ESCC) commissioned consultants to develop an East Sussex Recovery Plan; all local authorities were consulted. It was noted that the TES plan had guided the development of the Council's own Economic Recovery Plan (ERAP) appended to the report at Appendix 1. The ERAP would become the principal work plan for the Regeneration team as the Council continued to respond to the impact of COVID-19.

The ERAP set out six broad ambitions, namely thinking local, acting local; building skills, creating jobs; fast-forwarding business; better places, fuller lives; cleaner energy, greener transport; and the future is digital.

It was noted that £26,305,750 grant funding had been administered by the Council to 2,312 local businesses. Deferring rentals had also been agreed to assist commercial tenants with cashflow during the lockdown period.

In order to assist the tourism and hospitality sectors, a weekly COVID Culture forum was established between the local authorities and ESCC to understand the impact suffered during lockdown measures. Partnership working also assisted organisations with applying for grant funding, where appropriate.

Cabinet was fully supportive of the ERAP and agreed that the Overview and Scrutiny Committee be kept abreast of progress every six months.

**RECOMMENDED:** That the Rother Economic Recovery Action Plan be approved and adopted.

## AND

**\*RESOLVED:** That officers report to the Overview and Scrutiny Committee every six months on progress against the actions set out in the Plan.

\*The **RESOLVED** parts of this minute are subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

(Councillor Field declared a Personal Interest as a Member of East Sussex County Council and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

(Councillor Maynard declared a Personal Interest as an Executive Member of East Sussex County Council and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

**PART II – EXECUTIVE DECISIONS** – subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules by no later than 4:00pm on 12 November 2020.

### CB20/65. **TOURISM EVENTS FUNDING** (7)

Members received and considered Minute OSC20/21 arising from the Overview and Scrutiny Committee (OSC) meeting held on the 14 September 2020 which considered Tourism Events Funding.

As a result of discussions with the Cabinet Portfolio Holder for Communities, Culture and Tourism it was considered appropriate to defer decisions about marketing events until the Bexhill-on-Sea Parish (Town) Council had been established in April 2021 and consulted.

Additional funding had also been requested from Light-Up Bexhill (LUB) to contribute towards the Christmas lights in Bexhill Town Centre. It was therefore recommended that £3,500 be awarded to LUB, as well as £500 to both Sidley and Little Common towards their Christmas light displays. The remaining funding would be carried forward into the next financial year.

**RESOLVED:** That:

- 1) the constitution of a Bexhill Marketing Group be deferred until the establishment of the new Bexhill Parish (Town) Council in April 2021;
- 2) £3,500 of the events funding for Bexhill, Rye and the Rural areas not allocated in the 2020/21 financial year be allocated to Light Up Bexhill as an additional contribution towards the Bexhill Town Centre Christmas lights;

- 3) £500 of the events funding for Bexhill, Rye and the Rural areas not allocated in the 2020/21 financial year be allocated to both Sidley and Little Common areas as an additional contribution towards their own Christmas lights displays; and
- 4) the remaining £13,500 of the events funding for Bexhill, Rye and the Rural areas not allocated in the 2020/21 financial year be carried forward to 2021/22.

(Councillor Bayliss declared a Personal and Prejudicial Interest in this matter as a sponsor of Light-Up Bexhill and in accordance with the Members' Code of Conduct left the meeting during the consideration of Recommendation 2).

(Councillors Byrne and Timpe each declared a Personal and Prejudicial Interest in this matter as Directors of Light-Up Bexhill Community Interest Company and in accordance with the Members' Code of Conduct left the meeting during the consideration of Recommendation 2).

(Councillor Dixon declared a Personal Interest in this matter as a member of Battle Marketing Group and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

(Councillor Drayson declared a Personal and Prejudicial Interest in this matter as Treasurer of Light-Up Bexhill Community Interest Company and in accordance with the Members' Code of Conduct left the meeting during the consideration of Recommendation 2).

CB20/66. **FEES AND CHARGES FOR 2021/22**  
(8)

Cabinet gave consideration to the report of the Head of Housing and Community that detailed the latest review of the Council's fees and charges for 2021/22 and the proposed recommended increases. Fees and charges were reviewed each year taking into account the increased need to recover the total cost of the services provided and the cost of inflation, assumed at 0.5%. The anticipated income from these charges was built into the draft Revenue Budget for 2021/22. Charges were rounded to the nearest 25p if under £50.00 or the nearest £1.00 if over £50.00.

The majority of the fees and charges within the appendices were recommended to increase at 0.5% with the following exceptions:

**Allotments (Appendix 1):** Following the establishment of the Bexhill-on-Sea Parish (Town) Council, responsibility and legalities of the allotments would transfer and the new rates would be set and agreed by the new Parish (Town) Council. Therefore, it was recommended that the allotment charges remained unchanged for 2021/22.

**Beach and Foreshore (Appendix 3):** As beach huts remained in high demand, it was recommended that the fees be increased by £9 per

licence to £530 per annum at 1.7% for 2021/22. It was also recommended that charges for Seasonal Tent sites increased by 1.7% to £368 for the six months season. Other foreshore services e.g. winch and boat licences would increase at 0.5%.

**Car Parking (Appendix 4):** As a result of the introduction of Civil Parking Enforcement (CPE), the Council had introduced car parking charges to car parks that were previously free, changed some existing charges and aligned some charges with equivalent areas in the district. In October 2020, an Off-Street Car Parks Task and Finish Group had been established to consider the impact of CPE on the Council's off-street car parks. Therefore, it was recommended that the car parking charges remained unchanged for 2021/22 until the Task and Finish Group had concluded their investigations. Due to significant increase in costs to manage Camber Western Car park during 2020, it was recommended that the summer season tariffs (from 1 April to 30 September) be increased in all Camber Sands car parks. The charges would be as follows: £6 (1 to 3 hours); £12 (3 to 6 hours); and £15 (for 6 hours +).

**Bulky Waste Collection (Appendix 5a):** It was recommended that the fee for the Council collecting one to three bulky waste items increased to £40.00. Clarity was sought on whether the income achieved justified the costs of clearing up fly-tipping. Members were advised that the cost to clear up one illegal waste deposit was approximately £70 per fly-tip. Fly-tipping was an additional cost for the Council and appeared to be an increasing illegal activity across the District. Officers were asked to closely monitor the income achieved against the cost of the service.

**Garden Waste Collections (Appendix 5b):** The charge for garden waste had been increased from 15 July 2020 to £40 for all new customers subscribing to the service. As a result of COVID-19 and the suspension of the service the subscription was held at £35 for renewed customers. For comparison the garden waste subscription charges in neighbouring authorities were confirmed as Hastings £70; Eastbourne £52; Lewes £70 and Wealden £50.

The total cost of the service was approximately £930,000 per annum. The projected income for 2021/22 at £40 per annum per bin at the current rate of subscribers (19,600) was approximately £790,000, leaving a deficit of £140,000. It was therefore recommended that the annual subscription be increased to £45 per annum which would result in an income of £890,000 which would reduce the deficit considerably. The garden waste contract had a tiered charging structure; a lower cost would be applied once 20,000 subscribers were achieved. Officers were currently investigating ways to incentivise new subscribers to the service before March 2021. Members were supportive of delegated authority being granted to the Head of Housing and Community, in consultation with the Portfolio Holders for Finance and Performance Management and Environment and Place to implement an incentive scheme.

**Scrap Metal Dealers Act 2013 (Appendix 6):** It was recommended that the charges for scrap metal remain unchanged for 2021/22.

**Food Hygiene Rating Scheme (FHRS) (Appendix 7):** As a revisit to rate a premises under the FHRS was not a statutory duty, it was recommended that the scale of fees in the appendix to the report was introduced.

**Health Certificates (for food exported) (Appendix 8):** Food exported to countries outside the EU required a health certificate. It was recommended that the scale of fees in the appendix to the report was introduced.

**Houses of Multiple Occupation [HMO] Licences (Appendix 9):** A recent Supreme Court judgement had determined that local authorities must have two sets of fees. One fee to cover the costs of applying for a licence (non-refundable) and one for issuing the licence and on-going enforcement. It was recommended that the Council had a combined fee to reflect the reduced administration costs associated with only one fee being paid. Therefore, it was recommended that the scale of fees in the appendix to the report was introduced.

Cabinet was satisfied that the increases put forward were not considered to be excessive. Members were mindful that to maintain income, a balance had to be struck between covering costs and retaining custom.

**RESOLVED:** That:

- 1) the charges shown in Appendices 1 – 6 be approved and brought into effect for 1 April 2021;
- 2) the charges in Appendix 5(b) be brought into effect from July 2021;
- 3) the charges in Appendix 9 be brought into effect from January 2021; and
- 4) the Head of Housing and Community, in consultation with the Portfolio Holders for Finance and Performance Management and Environment and Place be granted delegated authority to implement an incentive scheme for new garden waste customers who sign up before March 2021.

(Councillor Brewerton declared a Personal Interest in this matter as a she had two children buried in Bexhill Cemetery and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

CB20/67.  
(11)

#### **WAINWRIGHT ROAD CAR PARK**

In September 2020, Civil Parking Enforcement was introduced and in response, the Council approved a variation to the District's Parking

Places Orders amending the car parks charging scheme which included the car park in Wainwright Road, Bexhill.

Wainwright Road car park was located off Beeching Road and to the rear of Bexhill Police Station. The car park had been underutilised because of poor signage and essential refurbishment was required to fencing and footpath surface / access. Pedestrian routes between the main shopping areas and the car park were unsigned, therefore users were unaware of this car park.

To increase usage of the car park and generate income it was proposed that remedial works be carried out at an estimated cost of £30,000. It was also proposed that new traffic and pedestrian signage be installed at relevant junctions and locations. This work would be undertaken by East Sussex County Council at an estimated cost of £20,000.

Members noted that ownership issues regarding the footpath between Terminus Road and the car park were still disputed and until responsibility was established, improvements would be suspended.

It was considered important that the Council improved its parking amenities to create attractive and welcoming facilities and Cabinet agreed that a budget of £50,000 be allocated from the Car Park reserve for improvement works to Wainwright Road Car Park.

**RESOLVED:** That a budget of £50,000 be allocated from the Car Park reserve for improvement works to Wainwright Road Car Park.

(Councillor Field declared a Personal Interest as a Member of East Sussex County Council and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

(Councillor Maynard declared a Personal Interest as an Executive Member of East Sussex County Council and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

CB20/68.

### **DISCRETIONARY FREE PARKING IN CAR PARKS DECEMBER 2020**

(12)

A request had been received from Battle Chamber of Commerce for the Council to provide free parking on every Thursday and Saturday during December 2020, to incentivise customers to return to the High Street after the national lockdown period.

It was noted that authorising nine free parking days in Battle, Bexhill and Rye would amount to approximately £20,000 loss of income. Currently officers had delegated authority to grant up to a maximum of seven days.

In order to support the local economy and encourage visitors to the town centres, Cabinet agreed that nine free parking days (including

Boxing Day and New Year's Eve) be authorised during December 2020. It was suggested that an evaluation exercise be completed to ascertain whether the free parking period had encouraged more visitors to the town centres. The Communications Team were asked to promote the free parking period on 'My-Alerts' and all social media platforms.

**RESOLVED:** That nine free parking days (including Boxing Day and New Year's Eve) in Battle, Bexhill and Rye town centre car parks be authorised during December 2020.

(The Leader had accepted this item onto the Agenda as an Additional Agenda Item in order for Cabinet to consider this matter due to the impending Christmas period).

**PART III – URGENT DECISIONS** – The Chairman of Council had agreed that the following decisions were urgent in accordance with Paragraph 17 of the Overview and Scrutiny Procedure Rules contained in Part 4 of the Council's Constitution. The call-in procedure does not therefore apply to these decisions.

CB20/69. **NEIGHBOURHOOD PLAN REGULATION 16 REPORT IN RESPECT OF BURWASH PARISH COUNCIL**

(9)

Burwash Parish Council had prepared a Neighbourhood Plan (BNP) following designation of the parish as a Neighbourhood Area in 2016. The BNP was currently subject to a formal public consultation until 6 November 2020. Representations received would be considered by an independent Examiner to determine whether the BNP met the 'basic conditions' required. The Council was a statutory consultee and therefore was able to make representations as part of the process. It was noted that so as not to compromise the Council's ability to comment on the draft BNP by the due deadline, the Chairman of Council had already agreed that this matter could be taken as an urgent decision and therefore outside the call-in arrangements.

The Council's proposed representations were detailed in Appendix 1 to the report.

Councillor Vine-Hall, Cabinet Portfolio Holder for Strategic Planning acknowledged the amount of work and effort that had gone into the production of the BNP by the Burwash Neighbourhood Development Plan Steering Group (BNDPSG) and Council Planning officers. Unfortunately, mutually poor communication between the BNDPSG, Burwash Parish Council and the Council had led to neither the BNP nor the Development and Site Allocations Local Plan allocating sites in line with the Core Strategy. He also advised that additional information had been received from BNDPSG on 31 October 2020 which challenged a number of points in the Council's representations and had been disseminated to Cabinet Members prior to the meeting.

Following discussion and hearing from both Ward Members who were supportive of the BNP, in order to progress the BNP, it was agreed that representations 2 to 22 made at Appendix 1 to the report be submitted

(with all relevant documentation) on behalf of the District Council in response to the Regulation 16 consultation. Representation 1 would be deferred for the Cabinet Portfolio Holder for Strategic Planning, in consultation with officers to consider the comments raised by BNDPSG on 31 October 2020 and a revised representation be submitted by 6 November 2020. It was also agreed that the Chief Executive be authorised to consider any potential modifications to the NP which might rise through the examination process in order to secure a NP in general conformity with the adopted CS and Development and Site Allocations Local Plan.

It was important to send a message to other NP groups, that the Council wanted to support and nurture all NPs and the appointment of a dedicated NP officer should help to avoid issues like the one that had been experienced with the BNP.

It was the Council's desire that the BNP passed examination and progressed to a successful referendum.

**RESOLVED:** That:

- 1) representations 2 to 22 set out at Appendix 1 be submitted, together with supporting material, for consideration by the Examiner while representation 1 relating to the basic conditions be deferred to the Cabinet Portfolio Holder for Strategic Planning, in consultation with officers to consider the comments received from the Burwash Neighbourhood Development Planning Steering Group on 31 October 2020 and a revised representation be submitted by 6 November 2020; and
- 2) the Chief Executive be authorised to consider any potential modifications to the Neighbourhood Plan that may be raised through the examination process in order to secure a Neighbourhood Plan in general conformity with the adopted Core Strategy and Development and Site Allocations Local Plan.

**The Chairman of Council had agreed that this decision could be taken as a matter of urgency to enable the Council to respond to the Consultation by the deadline of 6 November 2020.**

(Councillor Vine-Hall declared a Personal Interest in this matter as he co-ordinated the Rother Neighbourhood Plan Forum and in accordance with the Members' Code of Conduct remained in the meeting during the consideration thereof).

**CHAIRMAN**

The meeting closed at 9:06pm.

**PARKS ACTIVITIES**

Unless stated all charges include VAT @ 20%

**Sports Bookings**

	Current Charges per Booking per Pitch (2020/2021)			Proposed Charges per Booking per Pitch (2021/2022)		
	Adult (over 18)	Youth (12 – 18)	Under 12's	Adult (over 18)	Youth (12 – 18)	Under 12's
Football Pitch	£80.00	£17.75	£13.75	£81.00	£17.75	£13.75
	Adult (Over 18)	Colts		Adult (Over 18)	Colts	
Cricket Pitch	£78.00	£17.25		£79.00	£17.25	

		Current Charges per Booking per Pitch (2020/2021)	Proposed Charges per Booking per Pitch (2021/2022)
Stoolball Pitch	Casual Games	£27.00	£27.25
Additional Charges	Showers	£28.00	£28.25
	Closed Gate	£47.00	£47.25
	Cancellation fees) (pitch fees)	£23.00	£23.00

**Events and Fairs**

		Current Charges (2020/2021)	Proposed Charges (2021/2022)
Commercial Event – Small	Per Day	£115.00	£116.00
Commercial Event – Med	Per Day	£344.00	£346.00
Commercial Event – Large	Per Day 1 – 4	£646.00	£649.00
	Per Day 5 +	£496.00	£499.00
Charitable / Not for Profit Event – Small	Per Day	£62.00	£62.00
Charitable / Not for Profit - Medium	Per Day	£192.00	£193.00
Charitable / Not for Profit - Large	Per Day 1 – 4	£354.00	£356.00
	Per Day 5 + days	£281.00	£283.00
Damage Deposits	Small Events	£329.00	£331.00
	Medium Events	£547.00	£550.00
	Large Events	£1,093.00	£1,099.00

**Allotment Gardens**

		<b>Current Charges per Plot per Annum (2020/2021)</b>	<b>Proposed Charges per Plot per Annum (2021/2022)</b>
Small Plot	<125sqm	£50.00	NIL
Large Plot	>125sqm	£95.50	NIL

## CEMETERY CHARGES

	Current Charges (2020/2021)	Proposed Charges (2021/2022)
<b>INTERMENTS – For the burial of:</b>		
The body of a child up to 18 years old	£0	£0
The body of a person whose age at the time of death exceeded 18 years. At 1.52m (5') deep	£950.00	£955.00
Each additional 0.61m (2') depth	£380.00	£382.00
Cremated remains - interment	£260.00	£261.00
<b>EXCLUSIVE RIGHTS – For the Exclusive Right of Burial at the time of interment, for 50 years, including the preparation of the Deed of Grant</b>		
Full size plot (2.74m x 1.22m)	£950.00	£955.00
Small size plots (1.37m x 0.61m)	£470.00	£472.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£270.00	£271.00
<b>Plot Reservation for 5 year period</b>		
Full size plot (2.74m x 1.22m)	£240.00	£241.00
Small size plots (1.37m x 0.61m)	£120.00	£121.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£70.00	£70.00
<b>OTHER CHARGES</b>		
Use of Chapel	£193.00	£194.00
Transfer of burial rights	£122.00	£123.00
Search fee – 10 years to present	No Charge	No Charge
Search fee – before 10 years	£122.00	£123.00
d) Disinterring: Double appropriate re-opening fees, plus any additional charges to be determined by the proper officer according to the circumstances.		

**Cemetery Charges**

The whole of the foregoing fees and charges will be doubled in the case of any person who at the time of death was not a Council Tax payer or resident of the Rother District and has not so resided at any time during the twelve months preceding his or her death.

**CEMETERY CHARGES – continued**

	<b>Charges (2020/2021)</b>	<b>Proposed Charges (2021/2022)</b>
<b>GROUNDWORK – maintenance and planting in respect of Bexhill Cemetery only</b>		
<b>Lawn Sections</b>		
Twice yearly planting with bedding plants	£156.00	£157.00
For Exclusive Burial Rights	£2095.00	£2106.00
<b>Traditional Sections</b>		
Turfing of a grave space	£177.00	£178.00
Maintenance with twice yearly planting per annum	£469.00	£471.00
<b>MEMORIALS</b>		
Permission to erect a memorial – (Cemeteries Only)	£122.00	£123.00
Permission to insert an additional inscription – (Cemeteries Only)	£50.00	£50.00
<b>Commemorative BENCHES AND TREES</b>		
<b>Commemorative Benches</b>		
10 year scheme, including installation, plaque and 10 year maintenance.	£703.00	£707.00
Cost of bench to be in addition - selection of four benches provided at current cost plus 5% charge.	On request	On request
Replacement / Additional Plaque for bench (not including inscription)	-	-
Replacement / Additional Plaque for bench, including inscription - maximum of four lines of text	£158.00	£159.00
<b>Commemorative Trees</b>		
Planting of a commemorative tree, including ground preparation, soil nourishment, stabilisation and protection of the sapling. Cost price plus 5% charge (not including tree)	£226.00	£227.00
A selection of trees and shrubs are available for planting, cost for the supply of the tree will be provided at time of request, current cost plus 5% charge	On Request	On Request
Plaque – including up to four lines of inscription	£65.00	£65.00
Installation and Plaque Mount for commemorative tree	£190.00	£191.00
Additional line of engraving on plaque	£7.50	£7.50
<b>FOR INSCRIPTIONS IN THE BOOK OF REMEMBRANCE</b>		
Up to five-line entry	£260.00	£261.00
Standard Embellishments (Extra)	£395.00	£397.00

**BEACH AND FORESHORE**

Unless stated all charges include VAT @ 20%

	<b>Charges 2020/2021</b>	<b>Proposed Charges 2021/2022</b>
<b>Beach Hut Site Licenses – Annual charge per hut</b> East/West Parade	£521.00	£530.00
Glyne Gap	£521.00	£530.00
<b>Beach Hut Site Licenses – Seasonal charge per site</b> Tent Sites, 6 months only	£362.00	£368.00
<b>Beach Hut Site Transfer Fee per hut</b>	Minimum fee £1,575 or 10% of sale price (whichever is highest)	£1,583.00
<b>Foreshore License –Annual charge per item:</b> One Boat Site	£73.00	£73.00
Winches –Annual charge per winch	£36.50	£36.75
Equipment Boxes –Annual charge per box	£36.50	£36.75
Sailing/Angling Boat Site	£48.00	£48.25
Commercial Fishing Boat Site	£363.00	£365.00

**CAR PARK PERMITS**

Unless stated all charges include VAT @ 20%

	<b>Charges 2020/2021</b>	<b>Proposed Charges 2021/2022</b>
Annual Permit for One Car– All Car Parks	£815.00	£819.00
Half Yearly Permit for One Car– All Car Parks	£498.50	£501.00
Nominated Permit for One Car– Single Named Car Park	£498.50 until 15.10.20 then £321.50	£323.00
Wainwright Road –Annual Permit per Car	£125.00 until 15.10.20 then £321.50	£323.00
Gibbets Marsh - Annual Permit per Car	£321.50	£323.00
Little Common- Annual Permit per Car	£175.00 until 15.10.20 then £321.50	£323.00
Gun Gardens – Rye- Annual Permit per Car	£1,090.00	£1,096.00
Western Road – Bexhill- Annual Permit per Car	£715.00	£719.00
The Strand – Rye- Annual Permit per Car	£655.00	£658.00

**Car Parks – Camber Summer Tariffs (1 April – 30 September)**

	<b>Charges 2020-2021</b>	<b>Proposed Charges 2021-2022</b>
Up to 1 hour	£1.50	£1.50
1 – 3 hours	£5.00	£6.00
3 – 6 hours	£10.00	£12.00
6+ hours	£12.00	£15.00

All other current car park tariffs, including pay and display charges are available online at [www.rother.gov.uk/carparks](http://www.rother.gov.uk/carparks)

**WASTE CHARGES**

Unless stated all charges include VAT @ 20%

**Bulky Waste Charges (a)**

	<b>Charges 2020/2021</b>	<b>Proposed Charges 2021/2022</b>
Up to 3 items	£38.00	£40.00
4 – 6 items	£73.00	£73.00
7 – 9 items	£108.00	£108.00
Additional items above, per 3 items	£38.00	£40.00

**Garden Waste Charges (b)**

	<b>Charges 2020/2021</b>	<b>Proposed Charges 2021/2022 (From July 2021)</b>
Annual charge per container	£35.00 (existing subscribers) £40.00 (new subscribers)	£45.00

**SCRAP METAL DEALER LICENCE (3 years)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2020/2021</b>	<b>Proposed Charge 2021/2022</b>
New Application	£500.00	£500.00
Renewal	£400.00	£400.00
Variation	£60.00	£60.00

**Food Hygiene Rating Scheme (FHRS)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2020/2021</b>	<b>Proposed Charge 2021/2022</b>
First request for an inspection for FHRS scoring within 3 months of planned inspection	£150.00	£150.00
Further request for an inspection for FHRS scoring within 3 months of planned inspection	£200.00	£200.00
First request for an inspection for FHRS scoring after 3 months of planned inspection	Free	Free
Further request for an inspection for FHRS scoring after 3 months of planned inspection	£200.00	£200.00

**Appendix 8****Health Certificates (for food exported)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2020/2021</b>	<b>Proposed Charge 2021/2022</b>
First certificate issued	£70.00	£70.00
Subsequent certificates issued on the same working day (same batch)	£20.00 each	£20.00 each

**Appendix 9****HMO Licences (5 years)**

	<b>Current Charge 2020/2021</b>	<b>Proposed Charge from January 2021</b>
Initial (first) Application Fee	£920.00	£920.00
Initial Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£950.00	£950.00
Additional fee if premises inspected and found not to be licensed	£300.00	£300.00
Renewal Application Fee	£650.00	£650.00
Renewal Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£680.00	£680.00